# The Annual Quality Assurance Report (AQAR) of the IQAC

# Part – A

## I. Details of the Institution

1.1 Name of the Institution	GVM's Dr. Dada Vaidya College of Education
1.2 Address Line 1	Farmagudi
City/Town	Ponda
State	Goa
Pin Code	403401
Institution e-mail address	gvm.educol@gmail.com
Contact Nos.	0832- 2335880 0832- 2335089
Name of the Head of the Institution	on: Dr. Allan Joseph Abreo
Tel. No. with STD Code:	0832-2752399
Mobile:	9422058395
Name of the IQAC Co-ordinator:	Dr. Anna Neena George
Mobile:	9923247045
IQAC e-mail address:	gvm.educol@gmail.com

1.3	NAAC Tr	rack ID (For	ех. МНСО	GN 18879)	12189		
1.4	(For Exam	ecutive Com nple EC/32/A o. is availabl	&A/143 da	ted 3-5-200	04.	/130/ dated 16	5/09/2011
		stitution's Ac	_				
1.5	Website a	ddress:		http://wv	vw.gvmcollege.co	<u>om</u>	
	W	eb-link of th	ne AQAR:	www.g	vmcollege.com/ir	mages/AQAR_2	 2015_2016.pdf
1.6	Accredita	tion Details					
	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	]
	1	1 <sup>st</sup> Cycle	В	2.77	2011-12	5	
	2	2 <sup>nd</sup> Cycle					
	3	3 <sup>rd</sup> Cycle					1
	4	4 <sup>th</sup> Cycle					1
1.7	Date of Est	ablishment o	f IQAC :	Γ	DD/MM/YYYY	7/6/12	

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

2015-2016

i. AQAR 2011-12 submitted to NAAC on 28/9/2012

1.8 AQAR for the year

- ii. AQAR 2012-13\_submitted to NAAC on 30/9/2013
- iii. AQAR 2013-14 submitted to NAAC on 30/9/2014
- iv. AQAR 2014-15 submitted to NAAC on 23/10/2015
- v. AQAR 2015-16 submitted to NAAC on 25/10/2016

1.10 Institutional Status		
University	State	
Affiliated College	Yes	
Constituent College	No	
Autonomous college of UGC	No	
Regulatory Agency approved Insti	titution Yes $\sqrt{}$ by NCTE	
Type of Institution Co-education	on	
Urban	Rural Tribal	
Financial Status Grant-in-a	-aid $\sqrt{}$ UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$	
Grant-in-aic	id + Self Financing Totally Self-financing	
1.11 Type of Faculty/Programme		
Arts Science	Commerce Law PEI (Phys Edu)	
TEI (Edu) V Engineering	g Health Science Management	
Others (Specify)		
1.12 Name of the Affiliating Universi	sity (for the Colleges)	
1.13 Special status conferred by Centr	tral/ State Government UGC/CSIR/DST/DBT/ICMR etc	
Autonomy by State/Central Govt	rt. / University	
University with Potential for Exc	cellence UGC-CPE	

DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (Specify)	Status of College of Teacher Education by MHRD
UGC-COP Programmes			WITHD
2. IQAC Composition and A	<u>activities</u>		
2.1 No. of Teachers	4		
2.2 No. of Administrative/Technical staff	1		
2.3 No. of students			
2.4 No. of Management representatives	-		
2.5 No. of Alumni			
2. 6 No. of any other stakeholder and			
community representatives			
2.7 No. of Employers/ Industrialists	1		
2.8 No. of other External Experts	2		
2.9 Total No. of members	8		
2.10 No. of IQAC meetings held	4		
2.11 No. of meetings with various stakehol	lders: No. 03	Faculty 10	
Non-Teaching Staff Students	01 Alumni 03	Students 3	
2.12 Has IQAC received any funding from	UGC during the year? Y	ves No	
If yes, mention the amount	3,00,000 for period 2012	-2017	

2.13 Seminars and C	Conferences (only qua	llity related)				
	nars/Conferences/ W	•	ia organiz	zed by the IQ	QAC	
Total Nos.	- International	- National	01	State 01	Institution Level	03
(ii) Themes	National level Seminar 1. Higher Education i State level Seminar 2. Academic Writing Institutional level works 1. Science in Daily Lif 2. Presentation skills 3. Born to Succeed 4. Teaching Science i	; in Social Sciences a <b>hops</b> fe	_		rends	
1. Series of me  2. Preparation  3. Review of v Ragging,Interr  2.15 Plan of Action	eetings for writing SAR for NAAC visit arious Cells: Red Ribbon of the Complaints Committee by IQAC/Outcome	Cell, RUSA Cell, LMC, P e.	TA, Placem			i-
enhancement a	nd the outcome achie	eved by the end of	the year *	k		
Plar	n of Action	Ach	nievement	ts		
Community of programme.	outreach	Adopted a village activities	e in Shiro	oda for vario	us	
Reviewing th  Taking Scifui	e progress n to rural areas	Funds for 2 Mind were received  Scifun visited 4 in		·		
2.15 Whether the AC	QAR was placed in st	atutory body: No	)			
Manage:	ment $\sqrt{}$ Syndi		y other b	ody		

### Criterion - I

## I. Curricular Aspects

1.1 Details about Acad	Tenne Frogramm	ics I		T
Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				1
Others				
Total	1			1
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: Core/Elective option
  - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders* (On all aspects)	Alumni	√	Parents	V	Employers	Students	√	
Mode of feedback :	Online	<b>√</b>	Manual	V	Co-operating	g schools (for PE	EI)	

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
  - 1.The new B. Ed syllabus introduced in 2014, was revised in the wake of 2 year B.Ed.
  - 2. Capacity Development subjects were introduced.

<sup>\*</sup>Please provide an analysis of the feedback in the Annexure Analysis of online feedback is provided in the Annexure III.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Introduced Research Centre for Education by Goa University in March, 2016.

### Criterion - II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	4	6	-	-

2.2 No. of permanent faculty with Ph.D.

03	
03	

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Professo	ors						
R	V	R	V	R	V	R	V	R	V
	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty

|--|

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		18	2
Presented papers		12	
Resource Persons			20

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - 1. Students making their own blogs.
  - 2. Training students in the use of web 2.0 tools.
- 2.7 Total No. of actual teaching days during the academic year

200	
200	

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- 1. Open book examination
- 2. Use of rubrics in curricular & co-curricular assessment

2.9	No. of faculty members involved in curriculum Restructuring / revision/syllabus development	2	10	-
	as member of, Board of Study/Faculty/Curriculum I	Development	workshop	

2.10 Average percentage	of attendance of students
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90

### 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %	
F.Y. B. Ed	99	54	42	-	-	96.97	

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student feedback about a) the entire curriculum, b)the special methods and the teachers.

Review meeting with students after a) Peer teaching b) Practice teaching

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	7
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	0	0	0
Technical Staff	1	0	0	0

# **Criterion – III**

# 3. Research, Consultancy and Extension

3.1 In	itiatives of the IQAC in Se	nsitizing/Promo	ting Research Clima	ate in the instituti	on
	Organising Academic Writir	ng Seminar for t	eaching staff		
_   E	Encouraging reading of pap	ers by staff			
3.2	Details regarding ma	jor projects		_	
		Completed	Ongoing	Sanctioned	Submitted
	Number	0	0	0	0
	Outlay in Rs. Lakhs				
3.3	Details regarding mi	nor projects			
		Completed	Ongoing	Sanctioned	Submitted
	Number	0	2	06	0
	Outlay in Rs. Lakhs		Rs.1.16000		
3.4	Details on research p	oublications			
			International	National	Others
	Peer Review Journals			01	
	Non-Peer Review Journ	nals		02	
	e-Journals				
	Conference proceeding	s		18	
3.5 De	etails on Impact factor of p	ublications:			
	Range Aver	age \[	h-index	Nos. in SCOPU	JS
3.6 Re	esearch funds sanctioned ar	nd received fron	n various funding ag	gencies, industry	and other organisa
	Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
	Major projects				
	Minor Projects				
	Interdisciplinary Projects				
	Industry sponsored				
	Projects sponsored by the University/ College	:			
	Students research projects (other than compulsory by the University	S y)			
	Any other(Specify)				
	LIOTAL	ı	Ī	1	1

Nil

3.7 No. of books published i) With ISBN No. O1 Chapters in Edited Books 0											
3.8 No	o. of Uni	versity Depa			ISBN N						
5.0110	. 01 0111	versity Bepa		_	, mg 1 am						
			UGC-	SAP		CAS		DS	ST-FIST		
	DPE DBT Scheme/funds										
3.9 Fo	r college	es	Auton	omy [		СРЕ		DI	3T Star S	Scheme	
	C			` <u>L</u>							
	INSPIRE CE Any Other (specify)										
3.10 Revenue generated through consultancy											
3 11 N	No of co	onferences		Leve	el	Internation	al N	ational	State	University	College
0,111	,0,010			Numb	oer	0	0	1	0 1	0	03
org	ganized	by the Institu	tion	Spons	soring						
				agenc	eies						
3.12 N	o. of fac	culty served a	ıs expe	erts, ch	airperso	ns or resourc	e pers	ons	10		
3.13 N	o. of co	llaborations		Iı	nternatio	onal _	Natio	nal		Any other	02
3.14 N	o. of lin	ikages created	l durin	ng this	year	-				_	
3.15 T	otal bud	lget for resear	ch for	curren	t year ir	ı lakhs :					
Fro	m Fund	ing agency	UGC		From	Managemen	t of U	niversity	//College		7
T	1	L			] 1						_
Tot	aı		1.160	00lac							
2 16 N	Jo of no	atents receive	d this	voor							
5.101	vo. or pa	atents receive	u uns	year	Туре	e of Patent	App	liad	Nu	mber	
					Nationa	al	Gran			-	
					Interna	tional	Appl	lied		-	
					Interna	LIOHAI	Gran			-	
					Comme	ercialised	Appl Gran			-	
							Grun	itea			
		search awards		gnition	s rece	ived by facul	lty and	l researc	ch fellow	S	
	Total	Internationa	1 Na	tional	State	University	Dist	Colleg	ge		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them	
3.19 No. of Ph.D. awarded by faculty from the Institution	on 0
3.20 No. of Research scholars receiving the Fellowship	s (Newly enrolled + existing ones)
JRF 0 SRF 0 Proje	ect Fellows 0 Any other
3.21 No. of students Participated in NSS events: NOT	OFFERED
Uni	versity level _ State level _
Nat	ional level International level
3.22 No. of students participated in NCC events: : NC	OT OFFERED University level State level
Nat	tional level International level
3.23 No. of Awards won in NSS: NOT APPLICABLE	
Uni	versity level State level
Nat	ional level International level
3.24 No. of Awards won in NCC: NOT APPLICABLE	
Uni	versity level State level
Nati	ional level International level
3.25 No. of Extension activities organized: University f	Corum College forum 19
NCC NSS	Any other 9

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
- 1. Conducted 40 workshops for 1100 school teachers of, approximately 132 schools of the State of Goa.
- 2. Organised Community work in 4 different villages and 4 NGOs by 100 students.

### Criterion - IV

## 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2630sq	-		2630 sq
	meter			meter
Class rooms	9	-		9
Laboratories	4	1		5
Seminar Halls	1	-		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	4	5		
Value of the equipment purchased during the year (Rs. in Lakhs)	0.36604	0.08495		
Others				

#### 4.2 Computerization of administration and library

- 1. The library is computerised with NewGenLib Software. It has Internet access. The house keeping activities and bibliographic information are computerised.
- 2. All official work is done using computers. Internet access is available in the college office also. All official communication is done through email.

### 4.3 Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	8713	1610830	81	227056	8794	1837886	
Reference Books	6213		217		6430		
e-Books	-		-		-		
Journals	36	20000	-		36	20000	
e-Journals	-		Open		-		
			source				
Digital Database	-		ERIC				
CD & Video	160	8000	-		160	8000	
Others (specify)							

Students have allotted INFLIBNET ID for searching references.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	60	2	LAN	1				
Added	-	-	Wi-Fi	-				
Total	60	2		1				

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
  - 1. Students and teachers trained in use of language lab 2. Additional 3 lines Broadband connection 3. Anti-virus up-dating 4. Installation of Wi-Fi access point
- 4.6 Amount spent on maintenance in lakhs:

i) ICT 0.68748

ii) Campus Infrastructure and facilities 0.71996

iii) Equipments 0.8495

iv) Others

**Total:** 1.49239

### Criterion - V

# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Oreintation programme. Counselling. Placement.

5.2 Efforts made by the institution for tracking the progression

Ex-students were contacted through emails, Whatsapp and phone to keep track of their progress academically and professionally.

5.3 (a) To	otal Number	of st	uden	ts	UG 1	PG	Ph. D.	. Other	rs				
(b) N	o. of student	s out	side	the sta		Nil		1					
(c) N	o. of interna	tiona	l stuc	lents		Nil							
	Men No	07		Vomen		No 93							
B.Ed. batch				Last Y	ear					Т	his Yea	ur	
	General+ Goan Native	SC	ST	OBC	Physical Challenge		Total	General	SC	ST	OBC	Physically Challenged	Total
F.Y.B.Ed	. 55	-	14	31	-		100	57	-	16	27	-	100
S.Y.B.Ed								55	-	13	31	-	99
N	Demand  Is of student  IL  . of students	supp	ort r		Dropo	achir		ompetitive	e exa	minat	tions (I	If any)	
5.5 No. o	f students qu	ualifi		these o			GATE		<b>C</b> A	AТ			
	PS etc			ate PSC			UPSC			thers			
5.6 Detai	ls of student	cour	nselli	ng and	career gui	danc	ee						
1.	Students ar	e pro	vide	d gene	ral guidanc	e by	the tea	ching stat	ff.				
2.	Counselling	is do	ne b	y the n	nethod tea	icher	s in thei	r respect	ive m	etho	ds.		
N	lo. of studer	its be	nefit	ted									

### 5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8	Details	of	gender	sensitization	programmes
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- 1. Organised one lecture about Sexual Harassment in work place.
- 2. Organised one lecture on Internal Complaints Committee.

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

	State/ University level	30	National level	-	International level	-
	No. of students participa	ited in cul	ltural events			
	State/ University level	80	National level		International level	
5.9.2	No. of medals /awards v	von by stu	idents in Sports, (	Games and	l other events	
Sports :	State/ University level	-	National level	-	International level	-
Cultural	: State/ University level	-	National level	-	International level	-

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	22000
Financial support from government	All SC/ ST /OBC students (26)	NIL
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level National level	International level
Exhibition: State/ University level National level	International level
5.12 No. of social initiatives undertaken by the students	4
5.13 Major grievances of students (if any) redressed: NIL	
Criterion – VI	
6. Governance, Leadership and Management	
6.1 State the Vision and Mission of the institution	
Vision statement: The Goa Vidyaprasark Mandal's Dr. Dada Vaid professional development of teachers, both pre-service and in-serviteaching-learning employing both insight and technology within the	ce, for reflective, constructive and value-based
Mission Statement: The mission of the College is to achieve excelle through.	ence in the professional development of teachers
<ul> <li>Developing committed, technology savvy, value-base</li> <li>Initiating them to lifelong learning and to innovative classroom teaching.</li> <li>Training them to create an environment in education communication, cultural diversity and national integration community for its educational and socio-cultural research</li> </ul>	e, interactive, activity-oriented and child-centred onal and social milieus that would promote gration orienting them to the service of the
6.2 Does the Institution has a Management Information Syste	em
MIS not yet installed.	
6.3 Quality improvement strategies adopted by the institution	n for each of the following:
6.3.1 Curriculum Development	
Enriching the curriculum by exposure of sworkshops on diverse topics by eminent pe	
Add-on course on "communication skills in written English.	English to improve spoken and
6.3.2 Teaching and Learning	

Rubrics developed for internal assessment for both curricular & co-curricular

Trainees make &share ideas through their own blogs.

Brainstorming, round robin techniques used by faculty.

Implementation of open book examination.

aspects.

#### 6.3.3 Examination and Evaluation

Consolidated marks of Internal Assessment is compiled and moderated.

Tests are conducted in each subject by respective subject teacher.

#### 6.3.4 Research and Development

UGC sponsored, 2 Minor Research Projects in progress. Collaboration with organisations such as SCERT,SSA,RMSA, Dept. of Art & Culture, Govt of Goa, Navodaya Leadership Institute. Community outreach programmes.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Four well equipped classrooms with LCDs. Optimum use of infrastructure resources such as playground, computerized science observatory/language lab.

Well-equipped Science / Computer / Social Science / Language laboratories. Computerization of Library & Book bank facilities.

### 6.3.6 Human Resource Management

**Active Placement Cell** 

Assisting economically deprived students of SC/ST/OBC

Suggestion Box for students

#### 6.3.7 Faculty and Staff recruitment

Staff recruitment is done as per rules laid down by Goa University, UGC, NCTE and DHE.

-	$^{\circ}$	0	T 1 .	т.,	/ 0 11 1
h	4	×	Inductry	Interaction	/ Collaboration
v.	. J.	o	muusu v	micracion	/ Conaboration

#### 6.3.9 Admission of Students

Admission is conducted online by the Directorate of Higher Education (DHE),Govt. of Goa. The entire procedure of advertising, counselling and finalising the admission is done by the DHE.

#### 6.4 Welfare schemes for

Teaching	We have a Staff Credit Co-operative Society to give
	instant and long term loans to teaching and non-
	teaching staff
Non teaching	-do-
Students	Poor students are helped financially

6.5 Total corpus fund generated			Funds are raised by Management whenever required.  DHE grants Maintenance grant @ 2% of the building cost.				
6.6 Whether anr	nual financial	audit has be	een done Ye	s V	0		
6.7 Whether Acc	ademic and A	Administrati	ve Audit (AAA)	has been dor	ne?		
Au	dit Type		External		Inte	ernal	
		Yes/No	Agency	Yes/N	No	Authority	
Acaden	nic	No		Yes	S	Principal and Management	
Admini	strative	No		Yes	s	Management	
6.9 What efforts  NOT AF	PPLICABLE						
NOT AF	PPLICABLE						
6.11 Activities a	and support f	rom the Alu	mni Association				
			med. They help sons to the B.Ec		tural p	rogrammes.	
6.12 Activities a	and support f	rom the Pare	ent – Teacher As	ssociation	_		
Parent	Teacher Asso	ociation is fo	ormed.				
6.13 Developme	ent programn	nes for supp	ort staff				-
One da	y workshop	on Interpers	onal relationshi	ps was organ	ised fo	or support	
6.14 Initiatives t	aken by the	nstitution to	make the camp	ous eco-friend	lly		
Ground	water rechar	ging started	l. New garden p	lants were pla	anted.		

# **Criterion - VII**

# 7. Innovations and Best Practices

	novations introduced during this academic year which have created a positive impact on the nctioning of the institution. Give details.
	Workshop on Branding was organised. Celebrating birthdays of all staff members
	ovide the Action Taken Report (ATR) based on the plan of action decided upon at the ginning of the year
	Cleanliness drive was done.
	Scifun made visits to 4 rural schools.
	Teaching staff presented papers in various national and state level seminars.
7.3 Gi	we two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
	ASSESSMENT OF CO-CURRICULAR ACTIVITIES USING RUBRICS     USE OF OBSERVATION BOOKS FOR PEER ASSESSMENT
	*Details are attached in the annexure i and ii
7.4 Co	ntribution to environmental awareness / protection
	Guest lecture was organised about environmental awareness.
7.5 W	hether environmental audit was conducted? Yes No √
7.6 An	y other relevant information the institution wishes to add.
	1. First to introduce uniforms in B.Ed. colleges
	2. Use of rubrics in internal assessment.
	3. Installed awards gallery to exhibit awards received by staff and students

### 8. Plans of institution for next year

- 1. Start the M. Ed.
- 2. Short term Courses for Public Communication Skills, Guidance & Counselling, Etc.
- 3. Develop the Sports Ground
- 4. Compound wall for the entire GVM's Campus
- 5. Take up Community based work projects
- 6. Organise International Seminars
- 7. Appoint a Counsellor for the college
- 8. Expand the facilities of the Library
- 9. Purchase foreign books
- 10. Strengthen the Research Centre
- 11. Improve the auditorium top floor
- 12. Strengthen the activities of Dept. of Extension Services
- 13. In-service programmes for Alumini
- 14. Increase the Library hours
- 15. Institute Awards at the University
- 16. Programmes for Teaching & Non Teaching staff
- 17. An Annual Lecture series by Eminent Educationists
- 18. Generate funds
- 19. Transport facility from Panjim and Margao

Name: Dr. Anna Neena George		Name: Dr. Allan JosephAbreo
Signature of the Coordinator, IQAC	-	Signature of the Chairperson, IQAC
	***	_
	Annexure 1	

# Best practice 1:

Best practice of students' assignments.

- 1. Title of the practice: ASSESSMENT OF CO-CURRICULAR ACTIVITIES USING RUBRICS
- **2. Goal:** To strengthen our cultural heritage and National identity and to enable the younger generation to reinterpret and re-evaluate the past with reference to the changing societal context.
- **3. Context and practice:** The college has a strong tradition of celebrating cultural diversity of the country by observing National days and different religious festivals. The entire college participates in all the celebrations. It does give a huge platform for trainees to exhibit their talents and build cohesiveness. It brings in better understanding and appreciation of the cultural diversity, patriotism, ethos and heritage of the country. In the past, the efforts done by the trainees were assessed qualitatively. The efforts put in by the trainees were, very elaborate and a felt need arose by the teaching faculty to assess the efforts in a more scientific way. Thus, the need for rubrics to assess the performance of the trainees on different occasions was introduced. The rubrics would draw attention to neglected areas of performance and prevent the halo effect, making assessment more robust and

objective. The annual calendar of the college includes celebrations of all the festivals and the National days to be observed. The trainees are divided into groups of 20 and each group is assigned 2 mentors/group in-charges. Each group nominates its own student leaders. The group is assigned the celebration of a National day or religious festival. Each group announces the programme and competitions to be held, well in advance. The group leaders and the mentors keep a meticulous record of the performances of the individual trainees. The prizes won in inter-group and inter-college competitions are recorded. The mentors use custom-made rubrics, for assessing co-curricular activities, to award grades/marks to the trainees. The CCA (Co-curricular Activities) in-charge in consultation with all the mentors finalises and moderates the co-curricular marks which are then converted into grades.

- **4. Evidence of success:** The trainees discovered their own selves, developed confidence and could even overcame stage fear. It helped the trainees to see the cultural ethos of the country in a new perspective. Patriotism took a deeper plunge, in the minds of the trainees. The trainees developed confidence and could overcome stage fear. It gave them a boost to explore abilities/areas they were once scared of. The sense of belongingness, time management, event management, cohesiveness, developed in the students as a nurturant effect. The mentors could identify abilities, talents and see the progression in the trainees. The trainees felt being assessed thoroughly and objectively. The performances of the trainees was meticulously recorded and assessed comprehensively.
- **5. Problems encountered:** The prominent obstacle was inability on the part of the mentors, to take cognizance of all the roles played by each trainee in organizing the various cultural programmes. In order to circumvent this difficulty each trainee was asked to give their feedback of participation, roles and responsibility to the mentor teacher.

#### Contact details

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Name of the Institution: GVM's Dr. Dada Vaidya College of Education, Ponda, Goa

**Accredition Status**: B Grade (2.77)

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#### Annexure ii

#### **Best Practice 2**

- 1.Title: USE OF OBSERVATION BOOKS FOR PEER ASSESSMENT
- 2. **Goal**: To adapt pedagogical knowledge to the diverse contexts in teaching through critical reflection. To probe into the finer details of one's teaching vis-a-vis the classroom dynamics and topic specifications.
- 3. Context and practice: The tentative and fluid nature of the so-called knowledge-base of teacher education makes reflective practice the central aim of teacher education. The new paradigm of teacher education is to provide for reflection and independent study ,help them understand the psycho-social attributes and needs of learners, their special abilities and characteristics, explaining the 'reason why' of things and the basic theory and principles behind classroom practices. These call for capacities and understanding of a different kind, in addition to the skills required for actual school teaching. These capacities call for reflection from self and others about one's performance. The trainees are given opportunity to give feedback about their peer performances during all phases of Practice teaching (Micro-Teaching, peer teaching and practice teaching, internship). They give their opinion and suggestions about the peer performances (lesson delivery) and method teacher's demonstration lesson. It was found to be more skill based and not making the trainees to critically reflect on a broader aspects of teaching. It was not eliciting the much wanted reflection beyond classroom teaching skills. The need for an Observation book was mooted. The present Observation book is a revised version of an elaborate initial version. The trainees are asked to give their written feedback about their peers, during the first phase of Practice teaching itself. During this phase, they take clues from the feedback given by the method teacher/supervisor. This gives the initial exposure to comment critically about the peers in a formal environment. It develops ability to express their opinions and suggestions in a constructive manner than mere criticism. During the second phase, i.e., Peer teaching, the trainees are introduced to the Observation book. The observations are to be made based on Introduction, Content, Learning activities, Methods, Evaluation and Classroom management. The trainees are required to write the 3 Strong Points and 3 Suggestions for improvement for each peer lesson observed. Each trainee has to observe lessons of their peers in both the methods, spreading over the entire Practice teaching (peer teaching 2 lessons in each method, practice teaching 1 each ,Internship 2 each). The trainees are required to observe 5 lessons of peers of other methods too. All the observations are duly signed by the supervisor and the peer being observed. The Peer teaching which conducted over a period of 2 weeks involves 2 lessons delivered per week by each trainee. The lessons are delivered to a group of 5 peers simulate as students, while 1 peer will be observing. The supervisor and the peer observer give their respective feedback at the end of the lesson. The trainees get ample opportunities to observe several of their peers delivering lessons on different topics of their respective methods. Though, it is a controlled environment, all classroom teaching skills, content mastery, use of learning activities and evaluation can be adequately observed. The Practice teaching phase wherein the trainee delivers lessons in actual school classroom renders a perfect milieu to observe and suggest, in varied social backgrounds and diverse learning needs. The peer observer, supervisor and other peers observe the lesson being delivered. The peer observer notes down the strong points and suggestions in the Observation book. The Internship also offers more similar opportunities for peer observation.

**4.Evidence of success**: Teacher education should help trainees integrate academic knowledge and professional learning into a meaningful whole. It offers the trainee an opportunity to see the potential of social context as a source for rejuvenating teaching and learning and the diversity of learning styles that children exhibit and learning contexts in which teachers have to function – oversized classrooms, language, ethnic and social diversities. The phase wise observation of the peer lessons reveals the gradual change and reduction of errors in the teaching. It shows how skills are learnt, how theoretical nuggets are transformed into classroom teaching techniques.

5.Problems encountered: NIL

6. Contact details:

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#### Annexure III

# G.V.M'S Dr. DADA VAIDYA COLLEGE OF EDUCATION, PONDA GOA B.Ed. 2015-2017 STUDENT FEEDBACK ANALYSIS REPORT



**Individual Question Analysis Overall Question Analysis** Overall Syllabus 1)Induction to the B. Ed. Course 33% 33 26 45% 45 58 15% 15 12 5 Ω 2)Depth of the course content including project work if any 51 24 1 3)Extent of course coverage 22 44 21 10 1 4)Applicability/relevance to real life 23 52 5 0 5)Learning Values( in terms of knowledge, concepts, skills, analytical abilities and broadening perspectives) 38 48

<mark>10%</mark>	10
0%	0
<b>2</b> %	2
6)Relevance of addition material in the Library	al source
28%	27
45%	44
16%	16
<mark>4</mark> %	4
<mark>7%</mark>	7
7)0 !!	
7)College programme is development of student potential	s suitable for the ''s various
34%	33
48%	47
11%	11
<b>6%</b>	6
0%	0
8)Fair & encouraging in assessment	ternal
21%	21
41%	40
24%	24
9%	9
<mark>4</mark> %	4
9)Apt & timely assignm	onte (Eccave
Open book)	
22%	22
42%	41
30%	29
<mark>6%</mark> 0%	6
0%	0
10)Well planned course	
22%	22
39%	38
21%	21
13%	13
<mark>4</mark> %	4



